

# TIME *Q* Advertising Booking Form

Please complete and return immediately!

Company: .....

Contact: .....

Invoicing Address: .....

Postcode: .....

Telephone: ..... Fax: .....

Email: ..... Web: .....

Date: .....  Jim Armstrong  Sharon Gillespie  Other

## COST OF ADVERTISEMENT - £ STERLING

Advert Size: Full  1/2  (Portrait) 1/2  (Landscape)

Additional Information: .....

.....

.....

.....

Price PER ISSUE in £ Sterling

VAT at 17.5%

TOTAL VALUE

### PRICE PER ISSUE

£ .....

£ .....

£ .....

ROI VAT Registration No: .....

Charity Registration No: .....

**Artwork:** Should be supplied as a 300dpi jpeg or high resolution CMYK pdf ready for print.

Deadline: .....

All artwork should to be emailed to: [art@imagine8withus.com](mailto:art@imagine8withus.com)

## CONFIRMATION OF ORDER

After reading the terms and conditions opposite (an enlarged version can be downloaded from our website) please sign and fax back to us immediately on **028 9045 5684**.

This is a legal contract and is NOT subject to cancellation. All prices quoted are in pounds sterling.

SIGNED .....

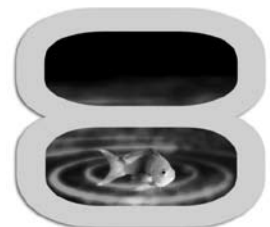
DATE: .....

PLEASE PRINT NAME: .....

PLEASE CHECK THAT ALL DETAILS ARE CORRECT AT TIME OF SIGNING.

### TERM & CONDITIONS

1. The advertiser has the right to cancel the order within 7 days of the date of signing the order. However, notice of cancellation must be given in writing using recorded delivery.
2. The advertiser is solely responsible for supplying suitable copy to the publisher before the agreed copy deadline. In the event of the publisher not receiving copy by the agreed copy deadline, the publisher reserves the right to print only the name and address of the advertiser at full cost.
3. The publisher reserves the right to charge an additional artwork fee where artwork is not supplied by the advertiser in accordance with the publishers requirement in artwork data below.
4. The publisher reserves the right to position the advert other than the preferred position requested by the advertiser.
5. The publisher reserves the right to withhold, withdraw or refuse any advertisement submitted for publication, at any time, on the grounds that it may be considered defamatory, in doubtful taste, unlawful or otherwise.
6. Advertisers are responsible for accuracy of the content of their entries and shall have no claim against the publisher for any loss, damage or liability from inaccuracies except where the publisher or their employees has been negligent.
7. The advertiser shall fully indemnify the publisher against all costs, losses or statement or any breach of a 3rd party's right howsoever in such advertisement save where arising from negligence on behalf of the publisher or their employees.
8. The publisher does not accept liability for delays in publication. Such delays in publication does not constitute a breach of this contract.
9. The order form including these Terms and Conditions constitutes the contract and no employee or agent purporting to represent the publisher has any right to vary the said Terms and Conditions which take precedence over Terms and Conditions printed on the forms of advertisers or advertising agents, unless confirmation of any special agreement is given by the publisher.



**imagine8**

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f: 028 9045 5684

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[www.imagine8withus.com](http://www.imagine8withus.com)

VAT No: 835 642 615  
NI Registration No: NI46437